

# Maya Brooks

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## STATEMENT OF PURPOSE

I am currently the Mellon Foundation Assistant Curator at the North Carolina Museum of Art, a position that forges my passion for technology with art history through exhibition curation. My professional mission is to provide equitable museum experiences for diverse populations. Overall, I strive to restore access, inclusion, and agency in the museum field for marginalized communities.

## EDUCATION

2020

The University of North Carolina at Greensboro  
Master of Arts in History, Museum Studies Concentration

2018

The University of North Carolina at Chapel Hill  
Bachelor of Arts in Anthropology, Art History Minor

## PRESENTATIONS AND AWARDS

2020 Presenter at The Digital Humanities Collaborative Institute, The University of North Carolina at Greensboro

2019 Recipient of the Pauline and Hugh B. Hester Graduate Fellowship for Excellence in History

## GRANT EXPERIENCE

2021 Show Application Juror, American Craft Council, 2022 American Craft Made/Baltimore and St. Paul

2021 Grant Reviewer for Creative Capital, Award Year 2022

2019 Grant Writer for The North Carolina Humanities Corridor Grant for Inter-Institutional Faculty Student Groups

## INDEPENDENT CONTRACT EXPERIENCE

2021 Graphic Designer, Digital Humanities Specialist, and Social Media Strategist for the AAHC Trail Programs, North Carolina African American Heritage Commission

2021 User Experience Designer for the Black Craftspeople Digital Archive

2020 Digital Humanities Contractor for The Recollection Project

2020 User Experience Designer for The Historic Magnolia House

2020 Evaluation Coordinator and Social Media Strategist for the Oasis Spaces Green Book Project, North Carolina African American Heritage Commission

2019 Digital Humanities Contractor for the Harvey B. Gantt Center for African-American Arts and Culture

## EXHIBITIONS

Co-Curator, "NC Artists Connections: Stephen Hayes, Hong-An Truong, and The Beautiful Project," North Carolina Museum of Art, September 2021-February 2022

Curator, "To Be Young: Coming of Age in the Contemporary," North Carolina Museum of Art, April 2021-April 2022

## SELECTED LECTURES AND PROFESSIONAL MEDIA

"Vintage Kenyan Besmo Figurines," Object Stories, Atlanta/Southeast Craft Week, American Craft Council (Virtual), September 2021

“Through a Lens Darkly,” NCMA Film Club, North Carolina Museum of Art, Raleigh, North Carolina, May 2021

“Change the Face: Finding Power in Identity,” Lunchtime Lecture Series, North Carolina Museum of Art, Raleigh, North Carolina, March 2021

## **PROFESSIONAL EXPERIENCE**

2020- Present

Mellon Foundation Assistant Curator

North Carolina Museum of Art, Raleigh, NC

- Assisted curators with planning for new collections installations and an ongoing series of focus exhibitions
- Conducted research on artworks in the permanent collection and confirmed label copies for exhibitions, loans, publications, and educational materials
- Wrote short texts on collection artwork for exhibition wall text, catalog entries, and collection publications
- Participated in the expansion of the collections section of the NCMA website by assembling images, texts, and other published materials

2019-2020

Graduate Assistant

Institute for Community and Economic Engagement, Greensboro, NC

- Collected and recorded community engagement and public service work among 125 UNCG departments
- Designed print and digital promotional material for conferences, special events, and social media
- Managed communication outlets via ICEE's website, social media, and e-newsletter campaigns that reached over 3,500 collective users per month
- Coordinated programs and meetings with over 40 community partners throughout the Triad area

2018-2020

Programs Assistant

Greensboro Public Library, Greensboro, NC

- Maintained automated catalog and circulation records using Horizon software
- Provided technical and reference support to library guests
- Researched and designed a community resources guide for public distribution to over 1,000 library patrons
- Designed print and digital promotional material for special events and media displays
- Coordinated weekly library programs and special events

2018

Evaluation Intern

North Carolina Museum of Natural Sciences, Raleigh, NC

- Outlined, conducted, and analyzed demographic and satisfaction surveys using QuickTapSurvey software
- Digitized and archived over 2,000 survey materials for future museum use
- Presented a proposal to the museum's evaluation board for future integration of inclusive, interactive exhibitions to facilitate museum diversity

2016-2018

Gallery Assistant

North Carolina Collection Gallery, Chapel Hill, NC

- Maintained Special Collection materials- rare books, maps, and microfilm
- Accessioned over 100 new artifacts into a digital archive each quarter using FileMaker Pro software

- Designed and installed exhibitions for special events and programs using university-related artifacts from the Carolina Keepsakes collection
- Contributed to the University's blog on state history and culture, North Carolina Miscellany

2014-2018

Communications Specialist

UNC Visitors' Center, Chapel Hill, NC

- Arranged, promoted, and led historical tours of campus
- Inaugurated use of digital technology for guided tours using digitized images from the North Carolina Collection Photographic Archives
- Developed a collection of print and electronic advertising materials for tours and special events
- Provided information about the university, town, and county upon request from campus visitors

### **LANGUAGE SKILLS**

Spanish- advanced in reading and writing, conversational in speaking

Portuguese- intermediate in reading and writing, conversational in speaking

### **SOFTWARE KNOWLEDGE**

Adobe Creative Suite

Aeon Workflow Management Software

ArcGIS System Software

Canva Graphic Design Software

FileMaker Pro Administrative Software

Hootsuite Social Media Management Software

Horizon Integrated Library System

Microsoft Office Suite

PastPerfect Collection and Contact Management Software

Procreate Digital Illustration Application Software

QuickTapSurvey Data Collection Software

The Museum System

Wix Website Builder Software

WordPress System Software